



**Lakmuang Mahasarakham School Announces:  
Recruitment of Foreign Language English Teachers.**

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Lakmuang Mahasarakham School intends to recruit temporary contract teachers for the position of English Language Teachers (foreign nationals) under the authority of the Basic Education Commission's Order No. 29/2546, dated July 8, 2003, regarding the delegation of authority to perform government service on behalf of temporary employees. Therefore, we hereby announce the recruitment of individuals for employment as contract teachers, funded from non-budgetary sources, specifically the school's income category, with the following details "

**1. Job Title and Hiring Details**

1.1 Job Title Foreign Language English Teacher - 1 position

1.2 Job Scope

1.2.1 Duties : Perform teaching-related tasks for both preschool and primary school levels, not exceeding 23 hours per week. Promote student learning through diverse teaching methods with a focus on student-centered approaches (details as per school regulations).

1.2.2 Duties : Develop desired student attributes through training and organizing student development activities.

1.2.3 Duties : Perform duties according to the details outlined in the employment contract upon hiring.

1.2.4 Duties : Work as a full-time teacher.

1.2.5 Duties : Perform other assigned tasks as required.

1.3 Compensation Rate .

1.3.1 Monthly Salary : Monthly salary of 25,000 Baht, as agreed upon before the employment contract, throughout the contract period.

1.4 Duration of Employment

1.4.1 Second Semester of the Academic Year 2566 From November 1, 2566, to March 31, 2566 (5-month duration)

**2. Criteria and Qualifications for Foreign Language Teachers**

2.1 Language Proficiency in a language other than English, which is used as a secondary language.

2.2 Qualifications for Non-Native English Speakers In the case of non-native

English speakers, candidates must have received education in a country where English is used for at least one year or have achieved a passing score on English language proficiency tests such as TOEIC (650), TOEFL (550), or equivalent. Alternatively, they should have received English language teaching training from a reputable institution.

2.3 Gender and Age : Male or female candidates aged between 23 and 50 years old, with valid identification documents that can be verified, such as a passport or ID card.

2.4 Educational Qualifications : Hold a bachelor's degree and provide evidence of English language proficiency and teaching qualifications from a reputable institution.

2.5 Teaching License : Possess a teaching license for foreign language teaching or a teaching permit without restrictions based on the criteria established by the Teachers' Council.

2.6 Proof of Identity : Have valid identification documents that can be verified, such as a passport or ID card.

2.7 Good Conduct : Exhibit good conduct, maintain positive interpersonal relationships, and possess qualities suitable for the teaching profession.

2.8 Criminal Record : Have no prior criminal convictions leading to imprisonment, except for offenses committed without criminal intent or minor offenses.

2.9 Mental Health : Not suffer from mental disorders.

2.10 Substance Abuse : Not be addicted to controlled substances as defined by law.

2.11 Serious Diseases : Not have serious diseases as defined by the Ministry of Public Health.

2.12 Educational Credentials : Present original educational qualifications upon application.

Date	Activity	Responsible Person	Remarks
October 5, 2023	-Announcement of Job Opening - Posted on the school website -Posted on Facebook fan page	Ms. Rattana School director. School Admin	
October 5-11, 2023	Application Period	HR Team Committee	

Date	Activity	Responsible Person	Remarks
October 12, 2023	Qualification Check	Committee	
October 12, 2023	-Announcement of Eligible Candidates -Posted on the school website -Posted on Facebook fan page	Ms. Rattana School director. School Admin	
October 16, 2023	Selection Examination	Committee	
October 17, 2023	-Announcement of Successful Candidates -Posted on the school website -Posted on Facebook fan page	Ms. Rattana School director. School Admin	
October 18, 2023	Contract Signing	School Administration	
November 1, 2023	Commencement of Work	Foreign Language Teachers	

### 3. Application Process

3.1 Application Dates, Times, and Location : Interested applicants can obtain and submit their applications in person at the Human Resources office, Lakmuang Mahasarakham School, Tumbon Talat, Amphur Mueang Maha Sarakham, or send the application form along with a resume to the following email address: [rattymid2521@gmail.com](mailto:rattymid2521@gmail.com), from October 5th to 11th, 2023, during office hours (09:00 AM - 03:00 PM), excluding official holidays. For inquiries, please contact 097-1831357.

#### 3.2 Required Documents :

- 3.2.1 Educational certificates or transcripts for a bachelor's degree.
- 3.2.2 Passport and identification card.
- 3.2.3 Proof of English language proficiency or teaching English from reputable institutions.
- 3.2.4 Recent passport-sized photos, 2 x 3 inches, without hats or glasses, taken within the last six months (counted until the application deadline). Two photos are required.

3.2.5 Medical certificate issued within one month.

3.2.6 Teaching professional license for foreign language teachers or teaching authorization without a professional license, following the criteria of the Teachers' Council, if applicable.

3.2.7 Other relevant documents, such as name change certificates if applicable.

**\* All documents must be originals and provide one complete set of certified photocopies (verified copies) with your application.**

#### **4. Qualification Verification and Results Announcement**

4.1 Qualification Verification : The committee will verify qualifications on Thursday, October 12th, 2023, starting at 09:30 AM. The list of eligible candidates will be posted on the school website <http://lakmuangschool.ac.th/> , and the school's Facebook page <https://www.facebook.com/lakmuangschool> on October 12th, 2023, at 03:00 PM.

#### **5. Selection Process**

5.1 Selection Examination : The selection examination will take place on Monday, October 16th, 2023, starting at 09:00 AM. The selection process will include:

5.1.1 Subject-specific knowledge test (50 points).

5.1.2 Interview and teaching demonstration (50 points).

#### **6. Evaluation Criteria :**

To be considered as a successful candidate, individuals must obtain a combined score of not less than 60% in all sections. In the event of candidates achieving equal total scores, priority will be given to those who scored higher in section 5.1.1. If scores are still tied, priority will be given to the candidate who registered for the examination first."

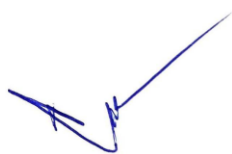
#### **7. Compilation of Names and Listing :**

Lakmuang School will announce the list of candidates who have successfully passed the selection examination, ranking them in descending order based on their total scores. The decision of the committee will be final, and the list of successful candidates will be published on the following websites: <http://lakmuangschool.ac.th/>, <https://www.facebook.com/lakmuangschool>, and posted outside the Human Resources Department at Lakmuang School on October 17, 2023. Those who have passed the selection examination will remain on the list for one year from the date of publication. If there is another round of selection examinations and a candidate successfully passes again, the previous listing will be revoked.

**8. Employment Contract :**

Employment contracts will be signed with successful candidates at Lakmuang Mahasarakham School on Wednesday, October 18th, 2023. The contract period will begin on November 1st, 2023, and continue until March 31st, 2024 (a five-month period). Furthermore, if it is later discovered that a candidate does not meet the employer's qualifications, the employer reserves the right to terminate the contract without prior notice, and the employee shall have no right to claim any compensation.

Announced on October 5th, 2023.



( Dr.Santi Hadtee )

Director, Lakmuang Mahasarakham School

## Application Form for Teaching Foreign Language

แบบฟอร์มใบสมัครสอนภาษาต่างประเทศ

Part 1: For Foreign Teacher ส่วนที่ 1 สำหรับผู้สมัครชาวต่างชาติ

1. Name ชื่อ..... Surname นามสกุล.....
2. Sex : ☐ Male เพศชาย ☐ Female เพศหญิง
3. Date of birth เกิดวันที่.....Place of birth สถานที่เกิด .....Age อายุ.....
4. Marital status สถานภาพสมรส ☐ Single ☐ Married ☐ Divorce ☐ Widow/Widower
5. Nationality สัญชาติ.....
6. Passport Number หมายเลขพาสปอร์ต.....ออกให้โดย Authority.....  
Date of issue วันที่ออก.....Date of expiry วันหมดอายุ.....
7. Home address ที่อยู่ตามพาสปอร์ต  
.....
8. Address in Thailand.....
- Tel : .....E-mail Address: .....
9. Education: การศึกษา

Name of institution Add place of study ชื่อสถาบันและสถานที่	Major field of study สาขาวิชาเอก	Years of graduation ปีที่จบศึกษา	Degree วุฒิ

10. Employment ประสบการณ์ในการทำงาน  
Name of Institution From To  
.....
11. Expected Salary.....
12. Medical, or other personal considerations: สุขภาพและเงื่อนไขทางสุขภาพ (ที่ต้องการให้ผู้อื่นทราบเพื่อดูแล).....
13. English Language Ability (range from 0 to 5 with 5 indicating native fluency ความสามารถทางภาษา ระบุในช่วง 5 ระดับเทียบเคียงเจ้าของภาษา  
☐ reading..... ☐ listening comprehension..... ☐ writing..... ☐ speaking.....
14. Reference :ผู้รับรอง  
.....  
.....
15. Date of Application วันที่สมัคร.....
- Applicant's Signature ลงชื่อ.....