



Announcement of Watdondamrongtham School, Chonburi

Subject: Foreign Language Teacher Recruitment

Watdondamrongtham School wishes to conduct the recruitment examination for temporary employees to act as English and Chinese language teachers who are foreigners with the income of the school year 2023. So, announced the recruitment examination for employment as a temporary employment teacher, acting as an English teacher at Watdondamrongtham School with the details as follows:

Employment Details

1. English Teachers (Pay Rate : 20,000 – 22,000 baht/month)

A foreign teacher teaching English, Mathematics, and Science subjects
1 position

Specific Qualifications of English Teachers

- Foreign teachers who are Native speakers from 5 countries, including the United Kingdom, United States of America, Canada, Australia, and New Zealand or foreigners who use English as a second language such as Africa, Netherland, Sweden, Ireland, France and Philippines.

- In the case of foreigners who use English as a second language, they must have an English proficiency test or Evidence of English proficiency from reliable institutions

- Have evidence showing knowledge of English or teaching English from reliable institutions

Specific Responsibilities and Duties of English Teachers

- Performing operations relating to instructional management at the kindergarten, primary, and lower secondary school levels and promote student learning through active learning activities. With the objective of students' development of language with an emphasis on students' results. By teaching at least 18 period/hours per week.

- Perform the job to develop the learners to have the desired characteristics by organizing training and teaching and development activities for learners.
- Train students to compete in various competitive activities related to English
- Able to organize events to improve English academic potentials, such as English camps to students in the course and education necessary adjustment.
- Able to provide English language knowledge to teachers and personnel, one period per week, in the form of recreational training in English.

General Qualifications of English Teacher

1. Male / Female aged 22 - 50 years old
2. The person who has got at least bachelor degrees of teaching.
3. The person who has a Foreign Professional Teacher License, registered to receive a Professional License. (If there are special considerations)
4. Having proof of identity that can be verified such as a passport, identity card
5. Capable of completing all two semesters of the academic year 2022
6. Be a person with personality and behavior suitable for the teaching profession and must comply with school rules
7. Considerate work other special events of the school, other than regular hours on certain occasions, on official holidays.
8. Can work as a team get along well with colleagues
9. Be a lover of the teaching profession, hardworking, courteous and patient
10. Not being insolvent
11. Not being a bankrupt
12. Not being a person who has been sentenced to imprisonment by a final judgment or a lawful order to prison except for penalties for negligence or petty offenses.
13. Able to perform tasks as assigned by the school

General Responsibilities and Duties of English and Chinese Teachers

1. Perform duties from 7:00 am - 4:30 pm, Monday through Friday.

2. Can teach according to the schedule specified by the school. And including other workloads at least 18 period/hours per week

3. Write active learning lesson plan in accordance with the school curriculum, focusing on the learners.

4. Prepare learning documents, worksheets, knowledge sheets following the school Curriculum and course syllabus.

5. Able to design and implement educational evaluation and evaluation according to the Education Act 2008

6. Providing remedial teaching for students who do not pass the assessment criteria at the appropriate time or as specified by the school.

7. Providing support and participation if the school organizes events Academic exhibition Various academic camps

8. Able to produce media and develop teaching and learning media

9. can perform other duties as assigned by the school, such as teachers, counselors, examination room committee, English language skills competition committee

10. Knowledge of Thai culture and culture of other nations Able to adjust appropriately

Recruitment

1. Date, time, application location

The person wishing to request an application and submit an application in person at Watdondamrongtham School from 1 August – 25 August 2023 (on official days and times) at the Administrative Room, Watdondamrongtham School, Chonburi

2. Evidence that must be submitted with the application

All documents must be original and 1 copy of document (certified copy)

2.1 Application form (can be obtained at the Administrative Room, Watdondamrongtham School, Chonburi)

2.2 One copy of the educational background and the original copy to show

2.3. Foreign professional teaching license, registered to receive professional license (If there will be special consideration) or to practice teaching licenses without a professional license using the Teachers Council of Thailand

2.4. Work experiences (if any)

2.5. One TOEFL, IELTS or TOEIC test result and the original version showing or evidence

2.6. Passport with 1 copy (including travel visa page)

2.7 Two photos (straight face, not wearing a hat, wearing black glasses), 2 photos (Taken within 6 months)

2.8 One medical certificate

3. Criteria and methods for selection :

Watdondamrongtham School, Chonburi will **announce the eligible candidates on August 28th , 2023**. Selected candidate by the selection committee of Watdondamrongtham School will have **an interview test, teaching tests, and demonstrate on writing lesson plans on August 30th, 2023 at 09.00 am.**

On August 31th, 2023 Result announcement

4. Judgment Criteria

4.1 The selected person must pass the evaluation from the school board.

4.2 Conditions for contracting will be contracted by the one who meets the criteria and has been selected.

5. Preparation of employment contract for selected applicants to perform duties at Watdondamrongtham School, Chonburi on September 1st , 2023. **Contract period** Starts from September 1st , 2023 - September 1st , 2024.

Announced on 1 August 2023



(Mrs. Naramon Pordee)

Director of Watdondamrongtham School